**CURICULLAM VITAE**

**Hardeep kaur**

Address :ward no. 11 talwaar muhalla, tanda, distt. Hsp

Mobile no.:-9855295218

Email:- bajajhardeep12 @gmail.com

**OBJECTIVE**

An enthusiastic learner aiming to secure a responsible career opportunity, to provide memorable experience to costumer with my highly human centric attitude.

|  |  |  |  |
| --- | --- | --- | --- |
| **Course/Examination** | **University/Board** | **Month/Year of Passing** | **Percentage/ CGPA** |
| PG Diploma in Aviation , hospitality, travel and costumer services | Frankfinn Institute | 2018-19 | Completed |
| Graduation | Punjab university | 2015-2018 | 56% |
| High secondary | P. S. E. B. | 2015 | 85% |
| Matric | P. S. E. B. | 2013 | 75% |

**EDUCATIONAL QUALIFICATION**

**ExperienceExperience**

*3 month experience of telecalling*

**KEY SKILLS**

* Interpersonal Skills.
* Team participation
* Effective communication

**AREA OF INTEREST**

* Human Resource
* Security
* Customer Service

**LANGUAGES KNOWN**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **READ** | **WRITE** | **SPEAK** |
| **ENGLISH** | **√** | **√** | **√** |
| **HINDI** | **√** | **√** | **√** |
| **PUNJABI** | **√** | **√** | **√** |

**PERSONAL DETAILS**

Father's name : S. Malkit singh

Date of Birth : **21-06-1998**

Marital Status : Unmarried

Nationality :Indian

Hobbies : Socializing, Swimming, Cooking, Dancing

Complexion : brown

Height : 5'4"

Weight : 52 kg

**Self Declaration**:

I hereby declare that the information mentioned above is true to the best of my knowledge, If you give me a chance I shall prove myself a hardworking and honest person and will give sincere and devoted efforts towards assigned duties.

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_ **(Signature)**